EBFA – www.GotFootball.co.uk
Remove/Deleting
Old Players and Teams
Club Instruction – 2023/2024

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East Berks Football Alliance

11th June 2023 – Version 1.00

Contents

Change History

Version	Description	Date
1.00	2023/2024	11-June-23

EBFA Club Instructions on Deleting Old Players and Teams from the System 2023/2024.

Deleting Players

The best way to delete players is to first remove all the players from the teams:

Login

Club TAB

Players on BLACK menu bar

Open player record by clicking on ID#

Change the Assigned Team (N-Ashridge Park Royals) to No Team (none).

Then Hit the More... {Orange} button

Then Delete the Player
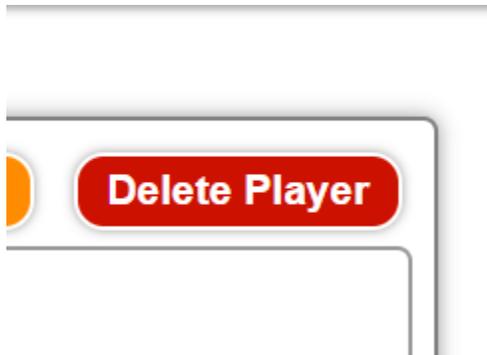
Deleting The Team

Once all the players have been deleted from the team, remove the Managers and Coaches from team

CLUB TAB

Teams on BLACK menu bar

Open team record by clicking on ID Number – {13009-12011}

This opens the team record

Players tab – ensure no players on team

Team Officials

Set the Manager and Coaches to blanks

Delete Team Account {RED BUTTON}

Delete any Coaches and Managers who are no longer part of the Club/League

CLUB TAB

Mangers on BLACK menu bar

Open manager record by clicking on ID# – {EB0008-3386}

This opens the managers record

Check they are not allocated to a team as manager/coach under Teams Managed

Teams Managed
Primary or 1st Asst.
Coed U18 N-Ashridge Park Royals U18
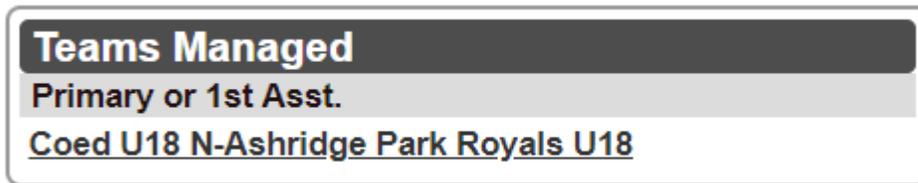
If blank then delete the manager from the system using Delete BUTOON {RED}

Repeat process for coaches

If the players were registered in EBFA in previous seasons – the league will see the players have been deleted and then we will delete their records from our side of the database partition.

Note

Also delete all the players that have been previously archived – ensuring they are removed from any team before deleting

CLUB TAB and Players on BLACK menu bar

Set the Level/Grade to Archive and Press <Apply Filter> button

Then delete the players as previously described